



Institute of  
Business Administration  
Karachi

*Leadership and Ideas for Tomorrow*

November 2, 2023

Dr. Muhammad Mohsin Butt  
Professor  
Department of Marketing – SBS  
Institute of Business Administration  
Karachi

**Dear Dr. M. Mohsin Butt,**

I am writing to formally notify you that the competent authority has approved the termination of your employment with the Institute of Business Administration, Karachi, effective immediately, in accordance with the terms outlined in your Contract Renewal letter dated January 26, 2022 ("Contract")

In accordance with the stipulations of your contract, you are duly entitled to receive three months' salary in lieu of the notice period as specified.

The Human Resources Department will provide you with the necessary details and guidance regarding your final dues.

We extend our best wishes for your future endeavors.

Yours sincerely,

**Irfan Qamar**  
Director  
Human Resources

Cc: Executive Director, IBA  
Dean SBS  
Director Finance  
Secretary BoG  
Chairperson Marketing - SBS  
Senior Manager Security  
Personal File